



CITY OF ELMIRA NEW YORK

Personnel Office

CITY HALL • 317 EAST CHURCH STREET • ELMIRA, NEW YORK 14901
www.cityofelmira.net • mikecollins@cityofelmira.net

P. Michael Collins
Director of Personnel

Office: (607) 733-0810

Elmira Urban Renewal Agency Department of Community Development

FINANCIAL ACCOUNTANT

The City of Elmira is currently recruiting for a full-time Financial Accountant to work in the Department of Community Development. Duties include, but not limited to, the administration of all financial affairs of the department. Familiarity with nonprofit and government grants is preferred. Work involves administering the annual budget and requisitioning funds from the US Treasury and other funding organizations of the State and Federal governments.

A Bachelor's Degree in Accounting or related field is preferred (1) year experience or an Associate Degree in Accounting or related field with (2) two years' experience or a High School Diploma or equivalency and (5) five years' experience.

Interested candidates are required to complete an employment application, which can be obtained at www.cityofelmira.net or at City Hall, 3rd floor, 317 E. Church Street, Elmira, NY.
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