

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of Elmira, Department of Community Development was able to successfully carry out its 2021-2022 Annual Action Plan. This represents the second year of the City's 2020-2024 Consolidated Strategic Plan. The City and its nonprofit partners continue to focus on efforts to improve the quality of life for low-moderate income residents by providing opportunities that would otherwise not be available without these federal resources. Highlights from the 2020-2021 Program Year include the following:

- The Department of Community Development was able to complete the rehabilitation of **20** owner-occupied housing units using CDBG & HOME funds.
- The City of Elmira in partnership with Catholic Charities of Chemung/Schuylers counties and the First-Time Home Buyer Program was able to assist **4** income-eligible, new homebuyers with down payment & closing cost utilizing HOME funds. The First-Time Homebuyers program has assisted **463** families achieve homeownership since 1994, which is a significant accomplishment and highlights the need for this program.
- During the program Year, the City of Elmira continued to provide CDBG funding to **2** organizations with the goal of providing enrichment opportunities and advocacy to youth (focused on at-risk youth) & families which are located in low-moderate income neighborhoods. These centers (Southside Community Center, Ernie Davis Community Center) provide considerable services to the neighborhoods that they serve and are serving low to moderate income areas.
- CDBG funding was provided to Catholic Charities of Chemung/Schuylers for public services related to low/mod housing benefit and the following were some of the outcomes: **29** homeowners received one-on-one mortgage foreclosure prevention and loss mitigation counseling; **110** households received housing counseling services; **111** households participated in group trainings about the First Time Homebuyers Program; **609** individuals were provided overnight shelter through Second Place East; Homelessness was prevented for **1140** individuals through case management & access to services.

Additionally, a total of **\$191,703.45** was expended during the Program Year for CDBG-CV, bringing the total expenses for CDBG-CV to

\$426,558.32 on rental assistance and public service activities. This summary demonstrates some of the City’s overall housing, community development, economic development, and public service accomplishments and activities. Because the 2021-2022 CAPER includes CDBG-CV reporting, with some of these programs completed in this program year, there are higher numbers categories than originally projected because of these CDBG-CV funds.

- **6367** individuals were provided with emergency PPE supplies
- **932** individuals and families were provided with emergency food
- **60** individuals and families received emergency rental assistance

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

| Goal | Category | Source / Amount | Indicator | Unit of Measure | Expected – Strategic Plan | Actual – Strategic Plan | Percent Complete | Expected – Program Year | Actual – Program Year | Percent Complete |
|------------------------------------|----------|-----------------|-----------------------------------|------------------|---------------------------|-------------------------|------------------|-------------------------|-----------------------|------------------|
| Alleviate and Prevent Homelessness | Homeless | CDBG: \$ | Homeless Person Overnight Shelter | Persons Assisted | 1600 | 1179 | 73.69% | 400 | 609 | 152.25% |
| Alleviate and Prevent Homelessness | Homeless | CDBG: \$ | Homelessness Prevention | Persons Assisted | 2000 | 5323 | 266.15% | 1000 | 1140 | 114.00% |

| | | | | | | | | | | |
|---------------------------------|--|---------------------|---|------------------------|-----|----|--------|----|----|---------|
| Business Development | Non-Housing Community Development | CDBG: \$ | Businesses assisted | Businesses Assisted | 15 | 13 | 86.67% | 5 | 0 | 0.00% |
| Quality Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Rental units constructed | Household Housing Unit | 15 | 0 | 0.00% | 3 | 0 | 0.00% |
| Quality Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Rental units rehabilitated | Household Housing Unit | 30 | 8 | 26.67% | 6 | 8 | 133.33% |
| Quality Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Homeowner Housing Added | Household Housing Unit | 75 | 4 | 5.33% | 15 | 2 | 13.33% |
| Quality Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Homeowner Housing Rehabilitated | Household Housing Unit | 100 | 33 | 33.00% | 20 | 20 | 100.00% |
| Quality Affordable Housing | Affordable Housing | CDBG: \$ / HOME: \$ | Direct Financial Assistance to Homebuyers | Households Assisted | 65 | 12 | 18.46% | 13 | 4 | 30.77% |
| Revitalization of Downtown Core | Non-Housing Community Development Mixed-Income Housing | CDBG: \$ | Facade treatment/business building rehabilitation | Business | 15 | 1 | 6.67% | 3 | 0 | 0.00% |

| | | | | | | | | | | |
|--------------------------------------|-----------------------------------|-------------|--|------------------|------|-------|---------|------|------|---------|
| Strengthening Elmira's Neighborhoods | Non-Housing Community Development | CDBG: \$ | Public service activities other than Low/Moderate Income Housing Benefit | Persons Assisted | 2200 | 10223 | 464.68% | 1100 | 8031 | 730.09% |
| Strengthening Elmira's Neighborhoods | Non-Housing Community Development | CDBG: \$ | Buildings Demolished | Buildings | 5 | 0 | 0.00% | 5 | 0 | 0.00% |

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The highest priority focus for the City of Elmira has been supporting homeownership and rehab projects for low-income individuals and families. While the pandemic delayed some project during the past year, the City was still able to provide 4 First-Time Homebuyers with down payment assistance and Rehab projects for 20 families; and additional 2 families was able to purchase homes in the City that had been abandoned and vacant through efforts by Arbor Housing and Development. The shelter saw a significant increase in usage early in the year and Catholic Charaties struggled with staffing to meet the increased need. The physical shelter shut down late July of 2022 and the homeless were housed in hotels. Catholic Charaties plans to build a dormatory style shelter that meets the needs of the homeless population and provides a safe space. Until this structure is compelted, the homeless will be housed in hotels throughout Chemung County. The City of Elmira continued to utilize CDBG funds to support public service activities in the area of housing counseling, providing enrichment opportunities to youth through supporting three community centers, and homeless shelter and prevention services.

The public service activities, other than low/moderate income housing benefit, was segnificantly higher than projected becuase of the CV-CDBG funds. 7,381 individuals were provided with PPE and or emergency food to address the impact of the Covid-19 Pandemic.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

| | CDBG | HOME |
|---|--------------|----------|
| White | 1,720 | 5 |
| Black or African American | 883 | 2 |
| Asian | 11 | 0 |
| American Indian or American Native | 24 | 0 |
| Native Hawaiian or Other Pacific Islander | 19 | 0 |
| Total | 2,657 | 7 |
| Hispanic | 138 | 0 |
| Not Hispanic | 2,519 | 7 |

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Figures for the CDBG portion of this section came from the Annual Reports from the Second Place East Emergency Shelter & Housing Counseling, Public Service Grantees, CDBG-CV public service activities, along with data from completed Owner Occupied Rehab clients. Figures for the HOME portion of this section came from the Scattered Site rehabs (Arbor Housing), Owner Occupied Rehab projects and the First Time Homebuyers Program. The Department of Community Development continues to expand outreach to low income families through the City of Elmira and efforts are made to specifically expand outreach to minorities. Community Development has found working with local neighborhood organizations and religious institutions, which have a connection to these communities, has helped increase outreach to minority neighborhoods. An identified need of minorities continues to be safe, affordable housing, which the City has been able to address through the Department's Owner-Occupied Housing Rehabilitation program. The Department of Community Development continues to search for new minority contractors for participation on the Department's active contractor list. The City also helps to promote the M/WBE certification process, since there are very few minority contractors within the Southern Tier region.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

| Source of Funds | Source | Resources Made Available | Amount Expended During Program Year |
|-----------------|------------------|--------------------------|-------------------------------------|
| CDBG | public - federal | 1,249,503 | 1,193,917 |
| HOME | public - federal | 308,969 | 216,832 |
| Other | public - federal | 3,249,391 | 191,703 |
| Other | public - local | 3,249,391 | 191,703 |
| Other | public - state | 3,249,391 | 191,703 |

Table 3 - Resources Made Available

Narrative

The chart above outlines anticipated sources of funds and the actual amount expended during the 2020 Program Year. The actual amount expended includes Program Income generated from housing rehabilitation and economic development loans as well as grant and loan payoffs received by the Department of Community Development. Community Development expended a total of \$1,410,748.33 (\$1,193,916.54 in CDBG entitlement funds along with \$216,831.79 in HOME Funds) during program year 2020.

Additionally, a total of \$191,703.45 was expended during the Program Year for CDBG-CV.

Identify the geographic distribution and location of investments

| Target Area | Planned Percentage of Allocation | Actual Percentage of Allocation | Narrative Description |
|----------------------------------|----------------------------------|---------------------------------|-----------------------|
| BROWNFIELD OPPORTUNITY AREA | 5 | 15 | |
| BUSINESS IMPROVEMENT DISTRICT | 15 | 10 | |
| NEW YORK MAIN STREET TARGET AREA | 10 | 5 | |

Table 4 – Identify the geographic distribution and location of investments

Narrative

During the Program Year, some investments were made in locally designated target areas. A total of 10% of CDBG funding was expended within the Business Improvement District (downtown) due to

investments made for public improvements as part of Elmira Downtown Development's Operation Green Streets, Facade Programs and Public Facilities. One first-time homebuyers purchased a home in the Brownfield Opportunity Zone on the southside of Elmira, five rehab clients lived within the Brownfield Zone, and four streets paved through the streets program were located in the zone.

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Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

CDBG & HOME funds are leveraged annually by the City of Elmira and non-profit subrecipients seeking state and private foundation grants in order to accomplish community development objectives. Federal HOME funds are expected to leverage private investment through conventional mortgages provided to individuals who participate in the City of Elmira- Catholic Charities First-Time Homebuyer Program. There is no match requirement for HOME because the City of Elmira is a distressed community. CDBG funds were leverage with private, state, and local funds.

In 2021 program year, the City received CHIPS and PAVE NY funding from the New York State Department of Transportation, in the amount of \$1,285,208.35, to leverage CDBG funding for street improvement projects.

A total of \$1,843,523.26 was leverage from other sources (state/local funds/ private foundation funds and program income) during the program year by CDBG-funded public service recipients.

Subgrantees including Catholic Charities of Chemung/Schuylers has a successful track record of leveraging additional funding for their programs. In addition to the CDBG & HOME funding that Catholic Charities Housing Counseling Services received during the Program Year from the City of Elmira, they received leveraged funds from other sources including Catholic Charities USA and the New York State Homeowner Protection Program through the New York State's Attorney General's office to run this program. Other agencies received private leveraged funding from United Way, Walmart Foundation, Community Foundation, and the Triangle Fund.

| Fiscal Year Summary – HOME Match | |
|--|---|
| 1. Excess match from prior Federal fiscal year | 0 |
| 2. Match contributed during current Federal fiscal year | 0 |
| 3. Total match available for current Federal fiscal year (Line 1 plus Line 2) | 0 |
| 4. Match liability for current Federal fiscal year | 0 |
| 5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4) | 0 |

Table 5 – Fiscal Year Summary - HOME Match Report

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| Match Contribution for the Federal Fiscal Year | | | | | | | | |
|--|----------------------|----------------------------|-------------------------------|------------------------------|-------------------------|---|----------------|-------------|
| Project No. or Other ID | Date of Contribution | Cash (non-Federal sources) | Foregone Taxes, Fees, Charges | Appraised Land/Real Property | Required Infrastructure | Site Preparation, Construction Materials, Donated labor | Bond Financing | Total Match |
| | | | | | | | | |

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

| Program Income – Enter the program amounts for the reporting period | | | | |
|---|---|---|--------------------------------|--|
| Balance on hand at begin-ning of reporting period \$ | Amount received during reporting period \$ | Total amount expended during reporting period \$ | Amount expended for TBRA \$ | Balance on hand at end of reporting period \$ |
| 9,808 | 6,307 | 0 | 0 | 16,116 |

Table 7 – Program Income

| Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period | | | | | | |
|---|--------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Business Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Contracts | | | | | | |
| Dollar Amount | 20,850 | 0 | 0 | 0 | 0 | 20,850 |
| Number | 1 | 0 | 0 | 0 | 0 | 1 |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |
| | Total | Women Business Enterprises | Male | | | |
| | | | | | | |
| Contracts | | | | | | |
| Dollar Amount | 20,850 | 0 | 20,850 | | | |
| Number | 1 | 0 | 1 | | | |
| Sub-Contracts | | | | | | |
| Number | 0 | 0 | 0 | | | |
| Dollar Amount | 0 | 0 | 0 | | | |

Table 8 - Minority Business and Women Business Enterprises

| Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted | | | | | | |
|--|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| | Total | Minority Property Owners | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Dollar Amount | 0 | 0 | 0 | 0 | 0 | 0 |

Table 9 – Minority Owners of Rental Property

| Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition | | | | | | |
|--|-------|-----------------------------------|---------------------------|--------------------|----------|--------------------|
| Parcels Acquired | | 0 | | 0 | | |
| Businesses Displaced | | 0 | | 0 | | |
| Nonprofit Organizations Displaced | | 0 | | 0 | | |
| Households Temporarily Relocated, not Displaced | | 0 | | 0 | | |
| Households Displaced | Total | Minority Property Enterprises | | | | White Non-Hispanic |
| | | Alaskan Native or American Indian | Asian or Pacific Islander | Black Non-Hispanic | Hispanic | |
| Number | 0 | 0 | 0 | 0 | 0 | 0 |
| Cost | 0 | 0 | 0 | 0 | 0 | 0 |

Table 10 – Relocation and Real Property Acquisition

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

| | One-Year Goal | Actual |
|--|---------------|------------|
| Number of Homeless households to be provided affordable housing units | 400 | 609 |
| Number of Non-Homeless households to be provided affordable housing units | 26 | 20 |
| Number of Special-Needs households to be provided affordable housing units | 50 | 0 |
| Total | 476 | 629 |

Table 11 – Number of Households

| | One-Year Goal | Actual |
|--|---------------|-----------|
| Number of households supported through Rental Assistance | 0 | 0 |
| Number of households supported through The Production of New Units | 0 | 0 |
| Number of households supported through Rehab of Existing Units | 21 | 20 |
| Number of households supported through Acquisition of Existing Units | 0 | 0 |
| Total | 21 | 20 |

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The highest priority focus for the City of Elmira has been supporting homeownership and rehab projects for low-income individuals. This year the numbers for rehabs were as expected. Because of the pandemic construction supplies have been hard to come by and contractors have more demand for work than they are able to meet. This results in delays on rehab projects, so the completion time for projects have increased significantly. It is anticipated the overall outcome numbers for rehab projects

will be met by the end of the 5 year plan; however, because of these delays, the rehab numbers can vary year to year.

Discuss how these outcomes will impact future annual action plans.

The City of Elmira anticipates that efforts to support homeownership and rehab projects for low-income individuals will remain a priority. While the pandemic delayed some project during the past year, the City was continue focusing on shelter services, rehab, and support for first-time homeowners. Additionally, domestic violence remains an issue in the City and currently Salvation Army Pathway's of Hope/SAFE House services for domestic violence victims; the City anticipates continuing to fund this program on an ongoing basis.

The City of Elmira continued to utilize CDBG funds to support public service activities in the area of housing counseling, providing enrichment opportunities to youth through supporting three community centers, and homeless shelter and prevention services. It is anticipated that these programs will continue to be a focus for the next annual action plan.

So while, the pandemic did impact some projects during the past year, the City was still able to provide 4 First-Time Homebuyers with down payment assistance and Rehab projects for 20 families; and additional 2 families were able to purchase homes in the City that had been abandoned and vacant prior to rehab.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

| Number of Households Served | CDBG Actual | HOME Actual |
|-----------------------------|-------------|-------------|
| Extremely Low-income | 6 | 1 |
| Low-income | 7 | 1 |
| Moderate-income | 6 | 5 |
| Total | 19 | 7 |

Table 13 – Number of Households Served

Narrative Information

The City of Elmira provided first-time homebuyer grants to 4 families, 3 were white and 1 was Black, and 3 were moderate income and 1 was low income. Twenty families received homes repairs; 17 were white, and 3 was black; 6 were extremely low-income, 7 were low income, and 6 were moderate-income. Two families purchased homes that were formerly abandoned and vacant properties; one family was black, and one family was white; both were low-income.

The City of Elmira continued to provide grants to homeowners within the City whose incomes fell between 0-50% of HUD's Median Family Income (MFI), and a 3% repayable loan for those households whose incomes fell between 51-80% of AMI. This strategy has been effective in assisting extremely low-income, low-income, and moderate-income households make necessary home repairs and not place an additional financial burden on those making under 50% of the AMI. The First-Time Homebuyer Program continues to assist income eligible families with down payment and closing cost assistance of up to \$10,000 in deferred grants based on need. CDBG funding was provided to Catholic Charities of Chemung/Schuyler for public services related to low/mod housing benefit.

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

For the NY-501 Continuum of Care, the Point In Time count is the core of continually identifying the needs of struggling families and individuals to recognize trends and emerging needs in homelessness services. There was a Point In Time study conducted on February 24th 2022, later than normal due to the impact of COVID-19. Community organizations help to identify individuals who were unsheltered in places not meant for human habitation. This Point-In-Time Study (PIT) was conducted in a five-county region in partnership with CARES, Inc. A Point-In-Time Study is a coordinated effort within a specific region to count the number of homeless persons during a specific one-day point in time. Catholic Charities' Staff also conducted interviews throughout the day at community organizations and public "warming" locations, for example, the bus station and public library, as well as local food pantries. The count showed, 445 persons were sheltered, 42 in transitional housing and 11 were unsheltered. In total, there was an increase of 242 persons utilizing services on the night of the count from 2021.

Catholic Charities of Chemung and Schuylers provides programming and shelter to individuals and families in the community who are either at risk of becoming homeless or who have been identified as in need of immediate shelter. CDBG funds support the personnel necessary to complete assessments of needs, make referrals to programs and services within Catholic Charities and throughout the community, and completion of applications for mainstream benefits, addressing the need for long-term stability. Catholic Charities also has an outreach worker that works to reach out to homeless persons and assess their needs while working with the Chemung County Department of Social Services and local law enforcement.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Elmira provides funding each year to Catholic Charities for the Second-Place East program which provides shelter for the homeless. The agency received \$25,000 CDBG funds to offset cost of salaries for staff running the program. It was reported that 609 people were using the homeless shelter in this program year. Every client that seeks shelter services is screened for Gateways Residential Services eligibility and through this screening staff are able to identify accurately a client's individual needs. Clients placed in Gateways residential services are placed in either transitional supportive housing or permanent supportive housing depending on their needs. With full implementation of

Additionally, this program year, HUD's Continuum of Care Coordinated Entry process, the Samaritan Center at Catholic Charities was designated as the Chemung County single point of access for homeless services. The Chemung County Homeless Housing Task Force is working to affirmatively market how to access homeless services which supports knowledge and awareness in the community.

The Salvation Army is the primary referral source for victims of domestic violence. The SAFE House's Pathways of Hope was funded with CDBG to address domestic violence and provide programs. The agency received \$10,000 CDBG funds to offset cost of salaries for staff running the program and materials/supplies. The program provides services, assistance, and support those who are fleeing domestic violence. In 2021, the program assisted 58 people.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Catholic Charities of Chemung/Schuylers is the lead agency for homeless services within the City of Elmira and Chemung County; this organization is leveraging funds from multiple sources to help homeless persons with their housing needs. Catholic Charities provides the following programs to fight against homelessness:

- Emergency Shelter services will be provided to those in need of emergency shelter at Second Place East, Salvation Army Safe House, or a local motel depending on need and resources available. Program components involve one-on-one case management and connection to mainstream expedited benefits through LDDS onsite liaison, which includes housing and employment.
- Rapid Re-Housing case managers will assist homeless individuals and families move into stable housing. Program components involve identifying a housing location, provision of rental and other forms of financial assistance, and support services with a focus on stable employment and permanent housing.
- Prevention funds assist individuals and/or families that have a demonstrated housing crisis and face imminent risk of losing their permanent housing. Program components include targeting eligible households, thorough assessment of the needs of the household, assistance to households in expanding housing options and resources, provision of support services needed for permanent housing and employment.
- Catholic Charities of Chemung and Schuylers also partners with Arnot Ogden Medical Center via the Finger Lakes Performing Provider System project known as Transitional Housing Project. This

project identifies AOMC patients whom are homeless or at risk of becoming homeless and refers them to Catholic Charities.

Individuals identified as homeless or at risk of becoming homeless in the community utilize the Continuum of Care's Coordinated Entry process for the individual to be screened at Catholic Charities for immediate services based on needs assessment. An outreach worker will be an additional resource to seek out and assist those individuals on the streets and will refer them to seek assistance through the Solutions to End Homelessness Program, which assists through Rapid Rehousing and/ or Prevention funds.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Catholic Charities Emergency Services Center provides services to many individuals and families who are faced with evictions and court proceedings as well as those facing homelessness. Case managers have developed positive relationships with landlords in order to prevent court eviction proceedings. Examples of programs/projects that Catholic Charities has to assist those likely to become homeless after being discharged from publicly funded institutions and systems of care include the following:

Community Residence (NYS Office of Mental Health): 14 bed transitional congregate-level housing program licensed by NYS Office of Mental Health (OMH) and home to individuals with serious and persistent mental illness. These individuals require 24-hour supervision and intensive person-centered case management.

Supportive Treatment Apartments (OMH): An OMH licensed 36-bed transitional congregate apartment housing program in an apartment facility for individuals with a serious and persistent mental illness.

Project SHARE (Supportive Housing and Residential Empowerment) is a transitional housing HUD funded project providing 12-units of transitional housing in a scatter-site apartment project that provides up to two years of rental assistance and supportive services to young adults (18-25) who are homeless and have resided in the foster care system.

Lasting Success (County/NYS OTDA): A transitional housing 24-bed Supervised Independent Living Program (SILP) in a provider-owned apartment facility for youth 16-21 who are aging out of the foster care system.

Catholic Charities Chemung-Schuylers operates a 'Bridger' project with NYS Office of Mental Health

(OMH) funding. The funding provides funding for a dedicated staff person who attends the weekly discharge meetings at Elmira Psychiatric Center and the acute care behavioral health unit at St. Joseph's Hospital. CCCS also is an active member other Chemung County SPOE (Single Point of Entry) bi-weekly meetings to coordinate and monitor referrals of persons with mental health disabilities for housing and case management services to area service providers.

Catholic Charities of Chemung and Schuyler provides housing for up to 90 days with case management in a Residential Stabilization Program (RSP), assisting parolee's with independent living skill development, employment/education, and permanent housing opportunities. The agency also assists individuals leaving inpatient substance abuse treatment facilities with referrals to the Gateway Housing Program and young adults leaving foster care with referrals to Gateways Housing Program and /or Public Housing.

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CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Although the City of Elmira Department of Community Development is not directly involved in managing public housing and the Elmira Housing Authority (EHA) does not request CDBG funding, the City consults with the EHA when developing its Annual Action Plan, Consolidated Plan, and at the completion of the CAPER. As has been reported by the EHA for previous CAPERS, due to the fact that congressional appropriations to the Housing Authority Capital Fund Program have been greatly reduced, there have been minimal improvements made to public housing properties.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Elmira Housing Authority Board is made up of seven members, five of whom are appointed by the City Manager of the City of Elmira. The other two members are elected by the residents of the Housing Authority and their input is used for the Agency Plan. The Housing Authority also puts out a 45-day notice that the Agency Plan is available for review and holds a Public Hearing.

The City of Elmira- Catholic Charities First-Time Homebuyer Program is marketed and promoted to public housing residents within Hoffman Plaza which is a family development.

Actions taken to provide assistance to troubled PHAs

This question is not applicable since the Elmira Housing Authority is not classified as a troubled PHA.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

During the program year and ongoing, the City is working to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing. The City is using a Comprehensive Master Plan (2016-2026) which supports the implementation of a form-based code to reduce barriers to affordable housing projects. In August 2020, a form-based code was established and developed for the Downtown area; the process helped to identify new existing barriers to affordable housing. The new zoning plans were completed in August 2020 and allow for expanded areas that include multi-family (more than 5 units) dwellings. Additionally, the City is working in conjunction with and in support of the Chemung County Land Bank to help address Zombie and Abandoned properties throughout the City of Elmira; this also helps to identify policies which might exist as barriers to affordable housing. The City has also worked with Enterprise Community Partners and the NYS Attorney General's Office on the Cities RISE program to establish more equitable and impactful code enforcement policies and participated in the Anti-Displacement Learning Network to address the causes to homelessness and housing displacement. The City was awarded \$1 Million dollars through this program to implement its strategies for fighting homelessness and displacement. This will include funds for emergency relocation and emergency housing repairs to prevent homelessness because of the condition of the property.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

An underserved need within the City continues to be to improve the quality (more than the quantity) of affordable rental housing and reduce the high cost burden for low income residents. During the program year, the City of Elmira Department of Community Development launched a program funded through the New York State Anti-Displacement Learning Network with Enterprise Community Partners and the New York State Attorney General's Office. Through this program, a rental rehab program was created for extremely deteriorated properties with outstanding code violations.

The City continues to have a high local tax burden which has impacted affordable and middle-income housing options. Other obstacles continue to be limited economic development, business growth and workforce development opportunities. The City of Elmira and partners Southern Tier Economic Growth and New York State have worked to create new opportunities within the Southern Tier Region. The City of Elmira participated in the development of the Southern Tier Regional Economic Development Council's Upstate Revitalization Initiative Plan. The City and the Department of Community Development participated and continue to work with the Empire State Poverty Reduction Initiative (ESPRI) to identify and address causes of poverty in the community. The City of Elmira also worked with partners at the State, regional, and local level under the Downtown Revitalization Initiative.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In January 2020, the City of Elmira applied for and was awarded \$1.3 Million from the HUD Office of Lead Hazard Control and Healthy Homes (OLHCHH) to address lead paint in homes built prior to 1978 with a priority to families with children under age 6. The City has hired a Program Manager through this grant who oversees and manages this program. While Covid-19 caused some delays, it is anticipated over a 3-year time period that the grant will address lead paint hazards in 60 units throughout the City of Elmira. Because of an aging housing stock lead paint remains a major concern within the City of Elmira. The Department of Community Development continues to work with community leaders and serve on the Chemung County Lead Coalition to continually identify new strategies that will help the community reduce lead-based paint hazards. Many of the projects participating in the new lead program, are properties referred by the Chemung County Health Department because a child has tested positive for lead poisoning.

Contractors that perform work funded with CDBG or HOME funds must have proof that they have participated in a Lead Safe Work Practices and Lead Renovators training and that proof is kept on file. The Department of Community Development utilizes a Lead Safe Housing Requirements Screening Worksheet while inspecting properties. Community Development has maintained its partnership with the Chemung County Health Department to conduct risk assessments and lead clearance inspections on an as needed basis for a set fee.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Department of Community Development continues to assist low-income families make improvements to their properties to reduce the housing cost burden on them. The City continues to promote NYSEDA's EMPOWER New York Program for no-cost energy services to households that fall within HEAP's income guidelines. Catholic Charities of Chemung/Schuylers is a CDBG and HOME sub-recipient and a key partner whose mission is aimed at reducing the number of persons below poverty by providing intensive case management, help for individuals and families accessing mainstream benefits, connecting people with job assistance, and offering housing counseling services.

Additionally, the City and Department of Community Development continued to implement and act upon the findings from the New York State Empire State Poverty Reduction Initiative. The City of Elmira worked with a locally appointed task force and the New York State Office of Temporary and Disability Assistance and the New York State Department of State to develop a Poverty Reduction Plan. This effort involved engaging persons and families in poverty to get their input and the following strategy recommendations were submitted as part of the plan:

1. Increase Accessibility to wrap-around services by utilizing a neighborhood hub model and local navigator system.

2. Revitalization of target neighborhoods within census tracts 6, 7, and 10 while increasing access to affordable rental housing and opportunities for home ownership and mixed-income neighborhoods.
3. Establish pathways to employment through coordinated engagement of secondary and post-secondary education, job training, and personalized career support services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The Department of Community Development continues to participate in HUD Buffalo's monthly TA Thursday and Rehab Rap Technical Assistance calls to connect with other entitlement communities, subject-matter experts at HUD, and with New York State. This continues to be a helpful tool in learning about best practices and receiving clarification on federal regulations and reporting requirements. Sub-recipients are invited to participate in relevant sessions as well. Additionally, staff participated in several HUD-sponsored webinars through the program year.

Steps were also taken to work more collaboratively with the City's Code Enforcement Department to increase staffing capacity for code enforcement as well as provide technical expertise. Code Enforcement began taking over housing inspections for the Housing Rehabilitation and First-Time Homebuyer Programs. The City applied for and was awarded funding through the Cities Rise (Cities for Responsible Investment and Strategic Enforcement) Program through the NYS Attorney General's Office. The City received three rounds of funding through the program. Elmira has a platform (BuildingBlocks) designed to integrate and analyze data such as code enforcement records, tax liens, fire, and police data to help drive community revitalization. The data platform has helped code enforcement better analyze and evaluate the condition of homes.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

During the current Program Year, the Department of Community Development took efforts to enhance coordination between public and private housing and social service agencies. Community Development staff participate in the Chemung County Housing Coalition, the Housing and Homeless Task Force, and the Chemung County Lead Coalition that provides opportunities to enhance coordination between community organizations.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

Fair Housing continues to be promoted by displaying posters received by the National Fair Housing Alliance at our office as well as within community organizations, specifically Catholic Charities, Habitat for Humanity, and local community centers. Community Development staff participated in HUD CPD Conference Calls on fair housing as well as reviews training and information disseminated by HUD. Additionally, community development staff conduct community outreach and work closely with

community based organizations to provide resources to the community on fair housing. Through work with the New York State AG's office (Cities RISE and Anti-Displacement Learning Network), the City has promoted information on tenants rights and work closely with Legal Assistance of Western New York to provide renters with fair housing information and resources. Department staff has also worked with local advocacy organizations including Corning Community College's Center for Diversity, Equity, and Inclusion to promote programs and develop new strategies to address fair housing choice.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Sub-grantees are monitored every three years; unless, through the evaluation of their quarterly or annual reports, a complaint or a concern arises. There is also continuous communication with our sub-grantees throughout the program year as well to ensure program compliance. During the program year, a more concerted effort was made to make site visits to the funded organizations especially the community centers. Although this is a lengthy and time-consuming process, it is well worth the effort as it resulted in an improved working relationship between the City of Elmira and all of the sub grantees and a better understanding of these programs. Strengths were recognized and needs were identified with plans for improvements suggested. During the 2021 year, City staff conducted on-site monitoring for the Catholic Charities - Housing Counseling Services and First-Time Homebuyers programs and the public service program CASA of the Southern Tier.

The Department of Community Development has been making efforts to reach out to and work with minority and women-owned businesses, and ensure equal employment opportunities within its projects. Advertisements were posted in the local newspaper. However, there is a lack of MWBE general contractors in the Southern Tier Region who are also registered with New York State. The City has been trying to encourage contractors on its contractor list to learn about getting certified as MBEs or WBEs.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Elmira City Council held a public hearing on Monday, Sept 12th at 5:30pm at City Hall, City Council Chambers, 2nd Floor. The location was handicap accessible. A public notice for the public hearing appeared in the Star Gazette Legal Section on August 18, 2022 announcing the public hearing and a 30-day public comment period on the City of Elmira's Consolidated Annual Performance and Evaluation Report (CAPER). A 30-day public comment period was observed from August 22, 2022- September 20, 2022. A draft of the CAPER as well as a one-page summary sheet was posted City of Elmira's website, sent to members of City Council, and members of the Community Development Citizen Advisory

Committee. The City of Elmira will also make available the final approved CAPER online and at public space at City Hall once HUD reviews the City's CAPER.

No written or oral comments were received by the Department of Community Development during the citizen participation process.

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CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

During the program year, the City of Elmira continued to deal with the impact of the Covid-19 outbreak; there was a significant impact on the housing market and rehab costs. While additional CDBG CARES Act funds were received to address the pandemic including the development of emergency rental assistance programs, there is a continued concern in the City of how the pandemic will impact housing and the local economy in the long-term. The City has been successful in the last few years in leveraging additional funding for housing and economic development programs and projects including receiving NYS RESTORE NY Grants, NYS DRI funds, Historic Tax credits, and ESSHI grants. However, as the economic impact of the health outbreak continues to be felt on the federal and state levels, the department is monitoring opportunities to be as strategic as possible with CDBG funds in the upcoming years.

At this point, the City of Elmira continues to focus CDBG and HOME funds towards improving the owner-occupied housing within the City and encouraging homeownership through the use of HOME funds for down payment and closing cost with the City of Elmira through the Catholic Charities First-Time Homebuyer Program. These programs should be continued as they serve an important need within the community, and the first-time homebuyer continues to see an increase in interest. The broader housing strategy is needed with additional funding sources to augment CDBG and HOME investment to address vacant and abandoned properties and the rental housing stock that composes approximately 52% of the housing units within the City. Additionally, CDBG funds are supporting public services programs throughout neighborhood sites within Elmira.

The City will continue to work with local partners to identify areas where CDBG and HOME funds can complement all the ongoing neighborhood revitalization efforts such as the DRI, Poverty Reduction Initiative, and new affordable housing projects such as Libertad and Chemung Crossings.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The Elmira Department of Code Enforcement provides inspection services for the Department of Community Development.

During the program year, no affordable rental housing was provided HOME funds. In the past the Housing Vision's Chemung Crossing project was inspected. The entire project was completed Summer 2019, the sites inspections occurred August 2018, November 2018 and the commercial space and residential apartments were inspected July 2019 and August 2019. No issues were identified and the final certificate of occupancy was issued for the project. The sites have had ongoing inspections by the City of Elmira fire department and no issues have been identified.

Additionally, the Elmira Department of Code Enforcement provides inspection services for the first-time homebuyers and the house rehabilitations programs. The Chemung County Health Department provides lead paint testing and inspection services for the home repair program. If inspections do not pass, a contractor is utilized for any additional services until the issues are addressed.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

The partner organizations display Fair Housing posters on sites funded by the City. Near Westside Neighborhood Association, Inc. and Catholic Charities of Chemung and Schuyler displays the Fair Housing posters in their buildings that are distributed by the Department of Community Development and received annually from the National Fair Housing Alliance. The fair housing logo is present on all their advertisements especially through Catholic Charities' First Time Homebuyer Program that provides affordable housing units using HOME funds as a down-payment assistance. Catholic Charities provides homebuyer education through the First-Time Homebuyer Program and discusses with potential homebuyers about the Fair Housing Act and protections afforded under federal law. Near Westside Neighborhood Association, Inc. uses the same logo to advertise its HOME-assisted rental units to income eligible renters. Units available through Housing Vision's Chemung Crossing project are affirmatively marketed. Staff at the Department of Community Development are also trained on fair housing laws.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

For program year 2021 a total of \$216,831.79 was draw for activities using HOME funds. For the First-Time Homebuyers program \$50,000 was drawn from entitlement funds. The First-Time Homebuyer program assisted a total of four individuals; 3 were white and 1 was black; one was 30-50% AMI and three were 60-80% AMI.

For the Rehab program a total of \$ 20,850 HOME funds (all in entitlement) was drawn. A total of 1 Rehab was funded by HOME and 19 were funded by CDBG. Twenty families received homes repairs; 17 were white, and 3 was black; 6 were extremely low-income, 7 were low income, and 6 were moderate-income. Two families purchased homes that were formerly abandoned and vacant properties; one family was black, and one family was white; both were 60-80% AMI.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Over the past year, the City of Elmira has continued to work with multiple community partners to create new strategies and project for affordable Housing. This included the Chemung County Land Bank projects. The City staff continue to participate with the Continuum of Care and the Homeless Housing Taskforce to learn about community needs surrounding homelessness. The City has been recipients of grants by LISC and Enterprise Community Partners to support affordable housing strategies and programs.

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CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

| Total Labor Hours | CDBG | HOME | ESG | HOPWA | HTF |
|---------------------------------------|-------------|-------------|------------|--------------|------------|
| Total Number of Activities | 0 | 0 | 0 | 0 | 0 |
| Total Labor Hours | | | | | |
| Total Section 3 Worker Hours | | | | | |
| Total Targeted Section 3 Worker Hours | | | | | |

Table 14 – Total Labor Hours

| Qualitative Efforts - Number of Activities by Program | CDBG | HOME | ESG | HOPWA | HTF |
|---|-------------|-------------|------------|--------------|------------|
| Outreach efforts to generate job applicants who are Public Housing Targeted Workers | | | | | |
| Outreach efforts to generate job applicants who are Other Funding Targeted Workers. | | | | | |
| Direct, on-the job training (including apprenticeships). | | | | | |
| Indirect training such as arranging for, contracting for, or paying tuition for, off-site training. | | | | | |
| Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching). | | | | | |
| Outreach efforts to identify and secure bids from Section 3 business concerns. | | | | | |
| Technical assistance to help Section 3 business concerns understand and bid on contracts. | | | | | |
| Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns. | | | | | |
| Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services. | | | | | |
| Held one or more job fairs. | | | | | |
| Provided or connected residents with supportive services that can provide direct services or referrals. | | | | | |
| Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation. | | | | | |
| Assisted residents with finding child care. | | | | | |
| Assisted residents to apply for, or attend community college or a four year educational institution. | | | | | |
| Assisted residents to apply for, or attend vocational/technical training. | | | | | |
| Assisted residents to obtain financial literacy training and/or coaching. | | | | | |
| Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns. | | | | | |
| Provided or connected residents with training on computer use or online technologies. | | | | | |
| Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses. | | | | | |
| Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act. | | | | | |

| | | | | | |
|--------|--|--|--|--|--|
| Other. | | | | | |
|--------|--|--|--|--|--|

Table 15 – Qualitative Efforts - Number of Activities by Program

Narrative

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